

South Marches District Scout Council AGM  
(Registered Charity No. 521368)

29 September 2023– 19:30 pm @ Tupsley Scout HQ



## Minutes

Present: David Owen (Chair), Sonya Johnson (Secretary), Audrey Clements (Treasurer), Rich Frost, (Team DC), PJ, James Price, Doreen Rogers, Tosh, Ashleigh Good, Rob Williams, Jackie Williams Smith, Pam Owen, Kirstie Wright Ty Symonds, Chris Stacey, Beth Norwood, Theo Norwood, Neil Styles, Helen Parry, Erin Houskin, Vicky Brownbridge, Billie Bantham Jones, Karen Jones, Nick and Karen Mason, Andrew Mason, Kate Tyler, Lord Lieutenant Edward Harley & 22 Explorers

Apologies: James Johnson, Helen Parry, Ian Tallboys, Josie Johnson, Pat Rusher, Lee Fletcher, Matthew Bayley, Ali Watson

1. **Chairman's Welcome and Introductions**

David Owen District Chair opened the meeting and thanked everyone for attending the AGM. David reported that the AGM will take a slightly different format this year as there are 3 resolutions that need to be voted on.

2. **Apologies:** Received & recorded as above.

3. **Minutes of the Annual General Meeting 2022**

The minutes of the previous AGM held on the 30 September 2022 Signed by David Owen, District Chair, proposed by Tosh and seconded by Ty Symonds

4. **Resolution 1 - Adopt the Constitution for the District**

South Marches District Scout Council resolves to adopt the Constitution found in The Scout Association's Policy, Organisation and Rules (POR) with immediate effect. This resolution takes precedence over any previous constitution adopted  
Proposed by Ty Symonds and seconded by PJ

5. **Resolution 2 – Agree the maximum number of members that may be elected to the Trustee Board**

South Marches District Scout Council resolves that the number of elected members shall be up to and including six (6) persons  
Proposed by Helen Parry and seconded by Doreen Rogers

6. **Resolution 3 – Agree the quorum for meetings of the Scout Council, Trustee Board, and any sub-committees**

a) Meetings of the District Scout Council

The quorum for future meetings of the South Marches District Scout Council shall be fifteen (15) voting members which must include either the Chair of the District Trustee Board or a District Commissioner.

b) Meetings of the Trustee Board

The quorum for future meetings of the South Marches Trustee Board shall be half the number (rounded down if an odd number) of The Trustee Board members (ex-officio, elected, nominated, or co-opted), which must include either the Chair of the District Trustee Board or a District Commissioner.

c) Meetings of any sub-committees

The quorum for future meetings of all sub-committees shall be half the number (rounded down if an odd number) of the sub-committee members which must include at least one of: the Chair of the sub-committee, Chair of the District Trustee Board, or a District Commissioner

Proposed Ty Symonds and Chris Stacey

7. **The Trustees Annual Report for the year 2022 - 2023**

The Annual Report had been approved by the District Executive, with copies placed on the District website and emailed to groups. Proposed for adoption by Doreen Rogers and seconded by PJ

8. **The Financial Accounts for the year 2022 -23**

David presented a summary of the accounts

We continue to use two main Banks to avoid any possibility of having more than £85K in either. The Gang Show Account at Barclays, with the rest of the district funds held at Lloyds.

David explained at the last AGM the district had a cash reserve policy of £25k to cover 12 months expenditure plus a contingency for exceptional repairs to our freehold properties. This has now been increased to £62k.

Current cash reserve.	£25k
Contingency for final payment to Powell's 2025 ( currently £17866) say.	£20k
Restricted International account	£ 5k
Potential VAT payment on the demolition of the old building cost estimated @£60k @ 20%	£12k

David thanked both Pam and Sonya for running the district badges and uniform shop which had contributed money to the district.

Thanks also given to Audrey for all her hard work.

No questions were received relating to the accounts and therefore the audited accounts were adopted having been proposed by Tosh and seconded by James Price

9. **To appoint an independent examiner for the coming year**

David Owen advised that Mike Cole, FCCA, of Cole and Co, who was the independent examiner last year, was happy to continue in this role. No other nominations came from the floor. So Mike Cole was proposed by Pam Owen seconded by Doreen Rogers

10. **District Commissioners' nomination for District Chairman**

On behalf of Team DC, Rich Frost, thanked David Owen for all his work over the past 12 months. David has worked extremely hard in applying for grants for the development of Scouts Corner. Rich

would like to nominate David Owen as Chair for the next 12 months, which David accepted.

11. **Election of Officers**

a. District Treasurer – Audrey Clements had agreed to stand for a further 12 months. There were no further nominations

Proposed by Katie Tyler seconded by James Price

b. District Secretary –Sonya Johnson had agreed to stand for a further 12 months. There were no further nominations

Proposed by Helen Parry seconded by Doreen Rogers

David thanked both Audrey and Sonya for their hard work and support over the last 12 months.

12. **Election of members to the District Executive Committee**

Ex-officio members – 1 member of Team DC – Rich Frost & 1 member of Team DESC – PJ

There is potential for 6 members to be elected to the Trustee Board.

David advised that Lee Fletcher, Matthew Bayley, Cathy Draper, Pat Rusher, Jo Burkin, Nick Mason expressed an interest to continue on the Trustee Board. No other nominations were received on the night, so the recommendation that Lee Fletcher, Matthew Bayley, Cathy Draper, Pat Rusher, Jo Burkin and Nick Mason be put forward was proposed by Ty Symonds seconded by Doreen Rogers.

13. **District Commissioners' nominations of members to the District Executive Committee**

On behalf of Team DC (who were able to nominate no more than 6 additional members to the committee should they choose to), Rich nominated Neil Styles and James Price.

14. **To co-opt members to the District Executive Committee**

On behalf of Team DC, Rich sought for the following to be co-opted again

1. Chris Ruffe (Tosh) – Manager Scouts Corner.

With the ability to nominate a further members during the year,

Proposed by PJ seconded by Ty Symonds

15. **To appoint a representative to the County Scout Council**

David advised that this representative does not attend County meetings but they do have voting rights at the AGM, which is important. The role was done by Jackie Mumford last year. Jackie was happy to continue with this role, proposed by Doreen Rogers and seconded by Tosh.

16. **Chairman's closing remarks**

David thanked everyone for what they had done during this year.

This year has seen 2 major items for the district with the 1<sup>st</sup> Squirrel dray opening, with the hope of opening 1 or 2, South Wye and Tupsley, in the New Year.

Plus, the starting of the redevelopment of Scouts Corner. There have been some issues to deal with along the way. The grey waste plans of 1944 do not match up. This will mean an approx. extra 26k spend. The initial cost is £821,550. The district is still looking to raise the final funds.

We currently have 400 members in the district who have a DBS. If each one of these would donate £5 that would be another £2500 raised. Groups were also asked to consider donating to the project.

Final thanks to Team DC and County.

Rob Williams was asked to pass the thanks of the district on to the county for all they do.

Thank you all once again

17. Lord Lieutenant, Edward Harley, asked to address the meeting. He was honored to by our Patron. Having attended our St George's day parade and service and Shirejam. Even if this was a little on the wet side!  
He thanked all the members for what they do and looks forward to seeing the completion of Scouts Corner

The meeting closed with the presentation of the Medal of Merit to Explorer Leader Kate Tyler by Rich Frost. Duke of Edinburgh Bronze Awards to Theo Norwood, Thomas Linn and Silver Award to Bryn Jones by the Lord Lieutenant.

Theo Norwood and Billie Bantham Jones gave a presentation on their trip to World Scout Jamboree in South Korea.